

Course Withdrawal for 2018 Fall Semester

1. Course Withdrawal Period: Oct. 2nd(Tue) 09:00 ~ 5th(Fri) 23:59

2. Directions

Go to Yonsei Portal Services (<http://portal.yonsei.ac.kr/>) ⇒ Academic Information System ⇒ Academic Management System(Degree Programs) ⇒ Course ⇒ Course Enrollment ⇒ Apply for withdrawal

3. Notices

- A. When a student withdraws from a course, (s)he may not register for any other course in its place.
- B. Students must be registered for at least one credit after the withdrawal becomes effective.
- C. Withdrawn courses will be exempt from evaluation.
- D. Please be advised that the withdrawn courses will not disappear from your personal class schedule table.
- E. From the 2009 academic year, withdrawn course will not appear on the transcript.
- F. For the courses withdrawn in and before 2008, a “W” will not disappear on the transcript even though students repeat those courses.
- G. Students with course withdrawals are ineligible to apply for extra credits in the next semester or for academic honor roll though their GPA may meet the requirements.
- H. After withdrawing from a course during the designated period, verify that the course has indeed been withdrawn by checking the course enrollment list on the Yonsei Portal System.
- I. Students admitted in 2013 and thereafter: If student used course repeat opportunity to enroll a course then withdrawn from a course, course repeat opportunity will not be used.
- J. Regarding scholarship, please contact Service Scholarship & Career Service Team.

Academic Support Team, Office of Academic Affairs

How to Apply for Withdrawal



연세대학교
YONSEI UNIVERSITY

LOGOUT
--Quick Link--
한국어
(PRE)System

- Student Record
- Course
- Registration
- Scholarship
- Majors
- Careers
- School Life

Notices > **Notices**

구분	내용	서비스기간	공지기간
수강	학부 수강철회 기간	2016.03.04-2016.05.06	2016.03.21-2016.04.09

2016-1학기 학부 수강과목 철회 안내

2016-1학기 수강신청한 과목 중 부득이한 사유로 계속 수강할 수 없는 경우는 다음의 안내에 따라 지정된 기간에 철회하시기 바랍니다.

- 수강철회 절차
학사포탈시스템(포탈시스템) → 학사관리 → 교과/수강 → 수강철회 → 수강철회신청)에서 학생이 직접 온라인으로 철회를 신청
- 수강철회 기간 : 2016. 4. 4(월) 09:00 ~ 4. 6(수) 23:59
- 유의 사항
 - 수강과목 철회 후 다른 과목으로 대체 수강신청 할 수 없으며, 수강과목 철회 후에도 신청학점이 최소 1학점 이상이 되어야 합니다.
 - 철회한 과목은 성적평가에서 제외되며, 성적증명서에 기재되지 않습니다.
 - 2008학년도 이전에 철회한 교과목의 경우 다시 이수하더라도 철회한 기록이 삭제되지 않습니다.
 - 수강과목을 철회한 학생은 학칙 제43조2항에 의하여 학점초과 신청이나 우등생(최우등생, 우등생, 우수생) 및 최우등졸업생, 우등졸업생 대상에서 제외됩니다.
 - 수강철회 후 학사포탈내 개인시간표에서 과목이 삭제되지 않으니, 철회 후 반드시 수강내역 확인 : 수강철회 신청 후에 학사포탈시스템(포탈시스템) → 학사관리 → 편람/수강 → 수강신청 내역)에서 확인

Course Withdrawal for 2016 Spring Semester

- Course Withdrawal Period: April 4(Mon.) 09:00 ~ 6(Wed.) 23:59
- Directions
Go to Yonsei Portal Services (<http://portal.yonsei.ac.kr/main/indexe.jsp>) ⇒ Academic Information System ⇒ Academic Management System(Degree Programs) ⇒ Curriculum/Course Enrollment ⇒ Course Withdrawal ⇒ Apply for Withdrawal
- Notices
 - When a student withdraws from a course, (s)he may not register for any other course in its place.
 - Students must be registered for at least one credit after the withdrawal becomes effective.
 - Withdrawn courses will be exempt from evaluation.
 - Please be advised that the withdrawn courses will not disappear from your personal class schedule table.
 - From the 2009 academic year, withdrawn course will not appear on the transcript.

1) Go to Course ⇒ Course Enrollment ⇒ Apply for withdrawal

연세대학교
YONSEI UNIVERSITY

👤
LOGOUT
--Quick Link--
▼
한국어
(PRE)System

+ Student Record

+ Course

+ Course Catalogue

+ Course Enrollment

+ Enrollment Status

+ Course Schedule

+ Identical Courses

+ Course Assignments

+ **Apply for withdrawal**

+ Wish Course Research

+ Attendance Requirement W

+ Grading Browse

+ Course Evaluation

+ Electronic Attendance Register

+ Registration

+ Scholarship

Course Enrollment > **Apply for withdrawal**

🔔 Notice
+ Open
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신청 결과 (Withdrawal Results)

수강 철회 신청한 교과목이 존재하지 않습니다.
수강 철회를 원하시면 아래 교과목 리스트에서 신청해 주세요.
There are no data. Please choose a course to withdraw on the below list.

교과목 리스트 (Enrollment Status)

Course Code-Sec-I	Course Title	Credit	Instructor	Time	Location	Reason	Apply
BSP1101-02-00	APPLIED MUSIC	3	KIM SANG JIN			Course topic is diff... ▼	📄
BSP1111-02-00	ORCHESTRA	2	Choi Soo-Yeoul	Tue7,8,9,Fri7,8,9	Mus(A)201	-선택-	📄
BSP2119-10-00	CHAMBER ENSEMBLE	2	최은정			More demanding than expected	📄
BSP3116-01-00	BRASS-WIND ENSEMBLE(6)	1	Lee Cheol-Woong	Fri5,6	Mus(A)201	Course topic is different from my expectation	📄
CMP2204-03-00	HARMONICS(4)	2	Song Moo Kyoung	Thu5,6	Mus(A)103	Other	📄
CMP2206-03-00	HISTORY OF MUSIC(2)	2	Oh, Yun-Rok	Mon3,4	Mus(A)103	-선택-	📄
CMP3204-02-00	FORM & ANALYSIS	3	Lee Moon Suk	Tue2,3,4	Mus(B)416	-선택-	📄
UCC1104-01-00	MODERN THEORY OF LIFE	3	Kim, Woo Taek	Mon5,6,Wed6	SRC321	-선택-	📄
UCI2001-18-00	VOLUNTEER SERVICE	1	Lee Cheol-Woong			-선택-	📄

(Read Notices)

The screenshot shows the 'Apply for withdrawal' page in the Yonsei University system. A confirmation dialog box is overlaid on the page, asking 'Do you want to withdraw this course?'. Below the dialog is a table of enrolled courses with columns for Course Code, Title, Credits, Instructor, Days, Section, and Reason. The first row is highlighted in orange, and its 'Apply' button is also highlighted.

Course Enrollment > Apply for withdrawal

신청 결과 (Withdrawal Results)
 수강 철회 신청한 교과목이 존재하지 않습니다.
 수강 철회를 원하시면 아래 교과목 리스트에서 신청해 주세요.
 There are no data. Please choose a course to withdraw on the below list.

교과목 리스트 (Enrollment Status)

Course Code-Sec-I	Course Title	Cr	Instructor	Days	Section	Reason	Apply
BSP1101-02-00	APPLIED MUSIC	3	KIM SANG JIN			Course topic is diffe...	
BSP1111-02-00	ORCHESTRA	2	Choi Soo-Yeoul	Tue7,8,9,Fri7,8,9	Mus(A)201	-선택-	
BSP2119-10-00	CHAMBER ENSEMBLE	2	최은정			-선택-	
BSP3116-01-00	BRASS-WIND ENSEMBLE(6)	1	Lee Cheol-Woong	Fri5,6	Mus(A)201	-선택-	
CMP2204-03-00	HARMONICS(4)	2	Song Moo Kyoung	Thu5,6	Mus(A)103	-선택-	
CMP2206-03-00	HISTORY OF MUSIC(2)	2	Oh, Yun-Rok	Mon3,4	Mus(A)103	-선택-	
CMP3204-02-00	FORM & ANALYSIS	3	Lee Moon Suk	Tue2,3,4	Mus(B)416	-선택-	
UCC1104-01-00	MODERN THEORY OF LIFE	3	Kim, Woo Taek	Mon5,6,Wed6	SRC321	-선택-	
UCI2001-18-00	VOLUNTEER SERVICE	1	Lee Cheol-Woong			-선택-	

- 2) Choose 'Reason' for Course Withdrawal
- 3) Click 예(Yes)/아니오(No) to withdraw a course

Student Record

Course

Course Catalogue

Course Enrollment

Enrollment Status

Course Schedule

Identical Courses

Course Assignments

Apply for withdrawal

Wish Course Research

Attendance Requirement W

Grading Browse

Course Evaluation

Electronic Attendance Register

Registration

Scholarship

Majors

Course Enrollment > Apply for withdrawal

Notice

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신청 결과 (Withdrawal Results)

Course Code-Sec-I	Course Title	Credit	Instructor	Time	Location	Reason	Cancel
BSP1101-02-00	APPLIED MUSIC	3	KIM SANG JIN			Course topic is differe...	

교과목 리스트 (Enrollment Status)

Course Code-Sec-I	Course Title	Credit	Instructor	Time	Location	Reason	Apply
BSP1111-02-00	ORCHESTRA	2	Choi Soo-Yeoul	Tue7,8,9,Fri7,8,9	Mus(A)201	-선택-	
BSP2119-10-00	CHAMBER ENSEMBLE	2	최은정			-선택-	

4) Double check Withdrawal Results for your course withdrawal

The screenshot shows the Yonsei University portal interface. The top navigation bar includes the university logo, a login link, a user profile icon, a 'LOGOUT' button, a 'Quick Link' dropdown, a language selector set to '한국어', and a '(PRE)System' button. The left sidebar contains a menu with categories: Student Record, Course, Registration, and Scholarship. The 'Course' category is expanded, showing options like Course Catalogue, Course Enrollment, Enrollment Status, Course Schedule, Identical Courses, Course Assignments, Apply for withdrawal, Wish Course Research, Attendance Requirement, Grading Browse, Course Evaluation, and Electronic Attendance Register. The main content area is titled 'Course Enrollment > Apply for withdrawal'. It features a 'Notice' icon, an 'Open' icon, and a star icon. Below this is a section titled '신청 결과 (Withdrawal Results)' with a table. A modal dialog box is open over the table, asking 'Do you want to cancel the withdrawal?' with '예 아니오' (Yes/No) options. The table has columns for Course Code-Sec-ID, Course Title, Credit, Instructor, Time, Location, Reason, and Cancel. The first row shows 'BSP1101-02-00' for 'APPLIED MUSIC' with a reason of 'Course topic is differ...'. Below this is a section titled '교과목 리스트 (Enrollment Status)' with a table. The first row shows 'BSP1111-02-00' for 'ORCHESTRA' with 2 credits, instructor 'Choi Soo-Yeoul', time 'Tue7,8,9,Fri7,8,9', location 'Mus(A)201', and a reason of '-선택-'.

Course Code-Sec-ID	Course Title	Credit	Instructor	Time	Location	Reason	Cancel
BSP1101-02-00	APPLIED MUSIC					Course topic is differ...	<input type="button" value="↩"/>

Course Code-Sec-ID	Course Title	Credit	Instructor	Time	Location	Reason	Apply
BSP1111-02-00	ORCHESTRA	2	Choi Soo-Yeoul	Tue7,8,9,Fri7,8,9	Mus(A)201	-선택-	<input type="button" value="📄"/>

5) To cancel your withdrawal, click cancel -> 예(Yes)/아니오(No)

6) Check Course Enrollment->Enrollment Status for your withdraw course. 'W' means Withdrawal

YONSEI UNIVERSITY

Student Record

Course Enrollment > Enrollment Status

구분 검색 2ND SEMESTER, 2015

Current Semester Credits 19.0 Chapel Seat No.

Group	Course Code	Sec	Lab		Course Title	Credit	Instructor	Time	Location	Withdrawal	Reference
1000	BSP1101	02	00	?	APPLIED MUSIC	3	KIM SANG JI...			W	
1000	BSP1111	02	00	?	ORCHESTRA	2	Choi Soo-Ye...	Tue7,8,9,Fri7,...	Mus(A)201		
2000	BSP2119	10	00	?	CHAMBER ENSEMBLE	2	최은정				
3000	BSP3116	01	00	?	BRASS-WIND ENSEMBLE(6)	1	Lee Cheol-W...	Fri5,6	Mus(A)201		
2000	CMP2204	03	00	?	HARMONICS(4)	2	Song Moo K...	Thu5,6	Mus(A)103		
2000	CMP2206	03	00	?	HISTORY OF MUSIC(2)	2	Oh, Yun-Rok	Mon3,4	Mus(A)103		
3000	CMP3204	02	00	?	FORM & ANALYSIS	3	Lee Moon Su...	Tue2,3,4	Mus(B)416		
1000	UCC1104	01	00	?	MODERN THEORY OF LIFE	3	Kim, Woo Ta...	Mon5,6,Wed6	SRC321		
2000	UCI2001	18	00	?	VOLUNTEER SERVICE	1	Lee Cheol-W...				